

Submission to HKCOS – Training Assessment for HOT

Check List Form for 6 Monthly Return

Name of Trainee:	Training Period: From	To
Training Centre:	Sub-specialty:	Assessment Period I:
Training Centre:	Sub-specialty:	Assessment Period II:

Note: The assessment period can be same as the training period provided the following criteria are met: (1) same subspecialty and (2) same training centre for the whole 6 months.

	Forms	Tick box by Training Director		For HKCOS use only	
		Assessment I	Assessment II	Assessment I	Assessment II
1.	Higher Orthopaedic Trainee Assessment Form • Signatures				
2.	Higher Training in Orthopaedics and Traumatology- Summary of Assessment • Signatures				
3.	Summary of Training Points / Academic Activities During the Assessment Period < Form I > • Note: Multiple pages if necessary • Signatures				
4.	Summary of Training Points / Academic Activities During the Assessment Period < Form II > • Note: Necessary if there was overseas meeting / presentation / publication • Signatures				
5.	Summary of Index Operation Requirement During the Assessment Period < Part A > • Signatures				
	Summary of Index Operation Requirement During the Assessment Period < Part B > • Signatures				

Note:

- 1) Signatures for all forms.
- 2) Please cross out all blank area.
- 3) Summary of Index Operation Requirement in the Assessment Period <Part A> and <Part B>:
A trainee can use one form (Part A and Part B) for the whole 6 months training period provided the following criteria are met: (1) same subspecialty and (2) same training centre for the whole 6 months.

Training Director

Signature

Name

Date

THE HONG KONG COLLEGE OF ORTHOPAEDIC SURGEONS

Higher Orthopaedic Trainee Assessment Form

Name of Trainee: _____ Training Period: From _____ to _____

Training Centre: _____ Sub-specialty: _____

Guidelines for Supervisor: Please enter your assessment marks (scored from 1 for poor to 5 for excellent) in the column provided, which best reflects your assessment using the prompts as a guide. Each column must contain a number.

Aspect of performance	Marks	Poor	Satisfactory	Excellent
Doctor Patient Relationship		<ul style="list-style-type: none"> ♦ Poor listener ♦ Increase patient anxiety 	<ul style="list-style-type: none"> ♦ Trusted by patient ♦ Proper explanation on treatment plan 	<ul style="list-style-type: none"> ♦ Inspires confidence from patient ♦ Patient delighted to be under his/her care
General Orthopaedic Knowledge		<ul style="list-style-type: none"> ♦ Below the level of basic Orthopaedic textbook ♦ Fail to apply knowledge in patient management 	<ul style="list-style-type: none"> ♦ At the level of basic orthopaedic textbook ♦ Apply knowledge in patient management under supervision 	<ul style="list-style-type: none"> ♦ Knowledge on scientific basis, current consensus; controversies ♦ Apply knowledge in patient management.
Knowledge on attached Subspecialty		<ul style="list-style-type: none"> ♦ Below the level of basic Orthopaedic textbook ♦ Fail to apply knowledge in patient management 	<ul style="list-style-type: none"> ♦ At the level of basic orthopaedic textbook ♦ Apply knowledge in patient management under supervision 	<ul style="list-style-type: none"> ♦ Knowledge on scientific basis, current consensus; controversies ♦ Apply knowledge in patient management.
Clinical Judgment		<ul style="list-style-type: none"> ♦ Illogical conclusion from clinical data ♦ Unable to take proper history and physical examine. 	<ul style="list-style-type: none"> ♦ Appropriate conclusion from clinical data ♦ Satisfactory clinical skill for history taking and physical examine 	<ul style="list-style-type: none"> ♦ Excellent analytic power ♦ Spot out the unusual and rarity.
Surgical Skill		<ul style="list-style-type: none"> ♦ Rough handling of soft tissue ♦ Improper use of instruments 	<ul style="list-style-type: none"> ♦ Safe handling of sharp instrument ♦ Know one's limitation 	<ul style="list-style-type: none"> ♦ Always plan before surgery ♦ Prompt reaction to unexpected situations
Accuracy in Documentation		<ul style="list-style-type: none"> ♦ Poor and illogical clinical notes ♦ Multiple mistakes in medical reporting 	<ul style="list-style-type: none"> ♦ Adequate and clear clinical notes ♦ Minor mistakes in medical reporting only 	<ul style="list-style-type: none"> ♦ Clinical notes that reflects the full picture of patient management ♦ Excellent medical report
Attendance in Academic Activities		<ul style="list-style-type: none"> ♦ Grossly deficient in Training points as required ♦ Attend less than half of departmental academic activity 	<ul style="list-style-type: none"> ♦ Acquired 40 training points in 6 months ♦ Attend 60% of departmental academic activity 	<ul style="list-style-type: none"> ♦ Acquire more than 80 points in 6 months ♦ Attend more than 75% of departmental academic activity
Clinical Research and Presentation		<ul style="list-style-type: none"> ♦ Have no intention to take part any research activity ♦ Poor presentation skill 	<ul style="list-style-type: none"> ♦ Join in research as co-workers only ♦ Clear presentation skill 	<ul style="list-style-type: none"> ♦ Full of research initiatives ♦ Lively and interesting presentation skill
Drive and Determination		<ul style="list-style-type: none"> ♦ Idling around ♦ Innocent of one's own weakness 	<ul style="list-style-type: none"> ♦ Keen to learn under protected environment 	<ul style="list-style-type: none"> ♦ Pay extra effort to gain learning opportunity ♦ performance frequently exceed required
Team Work		<ul style="list-style-type: none"> ♦ Poor communication skill ♦ Considered as burden rather than right of assets 	<ul style="list-style-type: none"> ♦ Offer help when needed by colleagues ♦ Follow rules and regulations of the team 	<ul style="list-style-type: none"> ♦ Constructive and innovative ♦ Show initiative for team improvement
Reliability		<ul style="list-style-type: none"> ♦ Improper response to pager call ♦ Frequent wrong priority setting 	<ul style="list-style-type: none"> ♦ carry out duty as instructed ♦ separate routine from emergency 	<ul style="list-style-type: none"> ♦ Good sense of risk management ♦ Proactive thinking
Total Assessment Marks			Supervisor:	Training Director:
			Signature: _____	_____
			Name: _____	_____

THE HONG KONG COLLEGE OF ORTHOPAEDIC SURGEONS
Higher Training in Orthopaedics and Traumatology
Summary of Assessment

Name of Trainee: _____

Training Period: From _____ to _____

A. Overall Performance (Assessment Marks)

Sub-specialty:		Total Assessment Marks:	
-----------------------	--	--------------------------------	--

Reference: ≥46: Outstanding / 41-45: Very good / 36-40: Good / 31-35: Average / 23-30: Failed / ≤22: Badly Failed

B. Training Points

Total training points obtained for the training period:	* _____ # (_____)
Cumulative training points obtained for the training year:	* _____ # (_____)

* _____ = *core training point*; # (_____) = (*core training point* + *regular training point*)

C. Index Operation Requirement

 Recommendation on further training: _____

D. Special Factors (Any factor such as ill-health, personal or family problems that may have affected the performance)

E. General Remarks

F. Trainee Response

Trainee

Supervisor

Training Director

Signature

Name

Date

THE HONG KONG COLLEGE OF ORTHOPAEDIC SURGEONS
Summary of Training Points / Academic Activities During the Assessment Period
< Form I >

Name of Trainee: _____ Training Period: From _____ to _____

Training Centre: _____ Sub-specialty: _____

Core Training Activities Attended (local):				
Date	Activities / Topics	Venue	Host/Tutor	Core Training Point(s)
Subtotal				

Regular Training Activities Attended (local):				
Date	Activities / Topics	Venue	Host/Tutor	Regular Training Point(s)
Subtotal				

Trainee

Supervisor

Training Director

Signature

Name

Date

_____	_____	_____
_____	_____	_____
_____	_____	_____

Page ____ / ____

THE HONG KONG COLLEGE OF ORTHOPAEDIC SURGEONS
Summary of Training Points / Academic Activities During the Assessment Period
< Form II >

Name of Trainee: _____ Training Period: From _____ to _____

Training Centre: _____ Sub-specialty: _____

Scientific Meetings & Workshops Attended (Overseas)				
Date	Meetings & Workshops	Country	Host	Regular Training Point(s)
Subtotal				

Papers Presented		
Date	Title of Presentation	Meetings & Workshops

Publications		
Year	Title	Name of Journal

Trainee

Supervisor

Training Director

Signature

Name

Date

_____	_____	_____
_____	_____	_____
_____	_____	_____

Page ____ / ____

THE HONG KONG COLLEGE OF ORTHOPAEDIC SURGEONS

Summary of Index Operation Requirement During the Assessment Period

< Part A >

Name of Trainee: _____ Training Period: From _____ to _____

Training Centre: _____ Sub-specialty: _____

	Items	Total	Surgeon	Assistant
General	Transtibial & above knee amputations	___ / () / 20	___ / () / 15	___ / () / 5
Joint Replacement	Total hip replacement (THR)	___ / () / 15	___ / () / 2	___ / () / 13
	Total knee replacement (TKR)	___ / () / 25	___ / () / 5	___ / () / 20
	Other joint replacements, such as shoulder, elbow, revision THR & TKR	___ / () / 5	___ / () / 0	___ / () / 5
Tumour	Benign tumours, excluding superficial lesions like subcutaneous lipoma, and non-tumourous condition like ganglion	___ / () / 10	___ / () / 0	___ / () / 10
	Malignant tumours, including primary and metastasis	___ / () / 5	___ / () / 0	___ / () / 5
Foot & Ankle	Hallux & lesser toe surgery	___ / () / 7	___ / () / 2	___ / () / 5
	Midfoot & hindfoot reconstructive surgery	___ / () / 3	___ / () / 0	___ / () / 3
Sports and Arthroscopy	Knee – arthroscopic procedures (excluding ligamentous reconstruction)	___ / () / 10	___ / () / 5	___ / () / 5
	Knee – Ligamentous reconstruction	___ / () / 10	___ / () / 2	___ / () / 8
	Arthroscopy in other regions, such as shoulder, elbow, wrist, hip, ankle	___ / () / 10	___ / () / 0	___ / () / 10
Spine	Cervical spine surgery	___ / () / 5	___ / () / 0	___ / () / 5
	Thoracolumbar spine surgery, including discectomy (laminectomy or fenestrations)	___ / () / 13	___ / () / 3	___ / () / 10

Note: ___ : Number of cases performed during the training period

() : Cumulative number of cases performed since Higher Orthopaedic Training (including the assessment period)

Trainee

Supervisor

Training Director

Signature

Name

Date

THE HONG KONG COLLEGE OF ORTHOPAEDIC SURGEONS

Summary of Index Operation Requirement During the Assessment Period

< Part B >

Name of Trainee: _____ Training Period: From _____ to _____

Training Centre: _____ Sub-specialty: _____

	Items	Total	Surgeon	Assistant
Paediatric Orthopaedics	Surgery for non-traumatic conditions in the limbs	___ / () / 10	___ / () / 0	___ / () / 10
	Fractures in the limbs	___ / () / 30	___ / () / 20	___ / () / 10
Hand & Microvascular Surgery	Tendon repair (flexor & extensor) *Patient, NOT tendon or bone	___ / () / 30	___ / () / 20	___ / () / 10
	Fractures in hand including carpal bones * Patient, NOT tendon or bone	___ / () / 20	___ / () / 15	___ / () / 5
	Microsurgery and local flaps	___ / () / 5	___ / () / 0	___ / () / 5
	Reconstruction including tendon transfer, synovectomy, fusion	___ / () / 10	___ / () / 0	___ / () / 10
	Surgery for nerve entrapments	___ / () / 15	___ / () / 10	___ / () / 5
Trauma	Hip fractures	___ / () / 100	___ / () / 60	___ / () / 40
	Fractures of the shafts of femur, tibia	___ / () / 15	___ / () / 10	___ / () / 5
	Fractures around the knee, including distal femur, patella, tibial plateau	___ / () / 10	___ / () / 5	___ / () / 5
	Fractures around the ankle and foot, including tarsal bones	___ / () / 25	___ / () / 15	___ / () / 10
	Fractures around shoulder, elbow	___ / () / 20	___ / () / 7	___ / () / 13
	Fractures of the shafts of humerus, radius, ulna	___ / () / 15	___ / () / 10	___ / () / 5
	Fractures of the distal radius	___ / () / 20	___ / () / 10	___ / () / 10

Note: ___ : Number of cases performed during the assessment period

() : Cumulative number of cases performed since Higher Orthopaedic Training (including the assessment period)

Trainee

Supervisor

Training Director

Signature

Name

Date
